

# Freemasons Hall, 254 North Terrace, Adelaide

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## VENUE HIRE CHARGES (inclusive of GST)

**\*For Major Events additional charges may be applicable. Quotes available on request.**

### **Basement:**

Small Kitchen	\$100.00	+	\$ 30.00 Bond
Sam Jacobs Room	\$800.00	+	<u>Min</u> \$800.00 Bond
Chandelier Room (Basement East - with AV / Audio Screen)	\$150.00	+	\$100.00 Bond
Green Room (Basement West)	\$250.00	+	\$300.00 Bond

### **Ground Floor:**

Foyer – Weddings inc. red carpet, high-back ornate chairs etc.	\$400.00	+	\$300.00 Bond
Foyer – Cocktail Style or Dinner (with drinks/food being consumed)	\$500.00	+	\$300.00 Bond
Foyer (Photography Sessions only)	\$150.00		<i>Nil Bond</i>
Great Hall	\$800.00	+	<u>Min</u> \$800.00 Bond

### **\*Note: Bump In / Out Hire Cost (Great Hall and Sam Jacobs Room):**

Full Day (or being ½ day either side of Event)	\$200.00
Half Day Only	\$150.00

### **First Floor (limited availability):**

Board Room	(Full Day)	\$100.00	+	\$30.00 Bond
	(Half Day)	\$50.00		<i>Nil Bond</i>
	(or \$25/hour)	\$25.00		<i>Nil Bond</i>

### **Additional Costs NOT included in Hall Hire:**

❖ Liquor License (Client to apply, at own cost – approximately)	\$82.50
❖ Glass 2-Door Display Fridge	Single Day Rate \$90.00
	Weekend \$120.00
	Additional Days \$20.00 / day
❖ Warming Oven	Small (movable) \$ 80.00 / day
	Large (Basement Level) \$100.00 / day
❖ Chair Covers	Black or White (200 of each only) \$2.00 / supply only
	\$4.00 / supply and fit
❖ Caretakers Costs (see below)	

**\*Please Note:** Chairs and tables are included in hire - However larger events may incur an “Administration/Set Up Cost” of \$280.00 depending on requirements (ie, number of chairs, tables etc) plus:

- ❖ Trestle Table Hire - Up to 15 tables – no charge. 15 + Tables @ \$5.00 / table plus set up fee of \$90.00
- ❖ Chair Hire - Up to 120 Chairs– no charge. 120 + Chairs @ \$2.00 / chair (including set up).

### **Caretaker Costs**

**Please add the hourly cost of a Caretaker: (*Does not apply between 8:30am and 6:30pm weekdays*)**

- ❖ \$35.00 per hour Monday to Friday (6:30pm – midnight)
- ❖ \$75.00 per hour Saturday - Sundays and after midnight weekdays (Minimum 3 hours on weekend)

### **Bonds / Deposits**

- ❖ Payable to secure booking and at time of completion of ‘Conditions of Hire’ (within 14 days of quote).
- ❖ Refundable by cheque or EFT generally within one week following function subject to approval of CEO.
- ❖ May be altered, dependent upon function.

### **Payments**

- ❖ Full fees payable no later than 21 days before function.
- ❖ Cancellation fees may apply and be deducted from Bond / Deposit.